

The Six Hundred Seventy Fourth and Regular Meeting

September 24, 2025

The meeting was called to order and roll call was taken.

In attendance:

Richard Pogwist
Daniel Weiksner
George Krajnak
Mary Ann Flyzik
Tommy Vadyak
Tobias Krajcirik
Keith Showalter
James Nanovic

The minutes from the August 2025 meeting were read.

A slight discrepancy was noted in the reading concerning who had seconded accepting the July minutes.

The typed minutes stated "Mary Ann Flyzik" when it should have read "George Krajnak."

A motion to approve the minutes as corrected was made by Tommy Vadyak and seconded by Mary Ann Flyzik. All voted in favor and the motion was approved.

Motion to ratify action by the Chairman to approve monthly invoices of \$95,046.³⁵ was made by George Krajnak and seconded by Dan Weiksner. All voted in favor and the motion was approved.

Correspondence

- Sales solicitation items from various vendors, including a Solar Company proposal.
- Letter to Lansford Borough concerning the outstanding water bill.

Motion to accept Correspondence was made by Tommy Vadyak and seconded by Mary Ann Flyzik. All voted in favor and the motion was approved.

Chairman's Report

- Nothing to report

Superintendent's Report

- Toby questioned the Solicitor about the use of a "Notification Call" system to customers whose Water Service is slated to be terminated for failure to pay. This would be in addition to the letter sent to the property. The Solicitor stated there is no issue in doing additional notifications.
- Toby requested the Board approve the purchase of Stortz adapters for Hauto. He requests 4 this year and 4 next year. Cost is \$350 each.
 - A motion to approve the purchase was made by Tommy Vadyak and seconded by George Krajnak. All voted in favor. The motion was approved.
- Toby informed the Board that Pump 1 in the Water Treatment Plant is being rebuilt by Martins.
- Toby stated that there was an issue with the SCADA System at Well 5. It was rectified by SCADA.
- Toby stated that 2 pump house roofs were replaced last year. The contractor will inspect to see if additional roofs need to be replaced.
- Toby asked the Engineer if there were any drought restrictions that would preclude hydrant flushes. Keith stated that there are not.
- Discussion was held on billing large commercial apartment buildings that only have a single meter. A review of the Authority's Rules and Regulations confirmed that the building can be charged the quarterly charge times the number of apartments. Any usage above the minimum water usage would be billed accordingly to the building owner.
- An application for a ¾" water line tap by a customer in Coaldale was reviewed and approved.
- Tommy asked Toby and the Board their thoughts on installing backup cameras on the utility trucks. Everyone thought that was a good idea. Toby stated that the connections are on the trucks and the team is looking into it.

Engineer's Report

- Keith stated the PennDOT Emergency Permit has been renewed.
- Keith updated the Board on the PA Commonwealth Financing Committee meeting. It was to be held on September 16'th but was cancelled. There is a meeting scheduled for November 18'th. Keith will monitor if the Committee is planning an earlier meeting.
 - Recall that there are 2 pending grant applications. One for the continuation of the Abbott Street project and one to replace Well pumps 1&2 and the pumphouses.
- Keith stated the Federal grant application for the additional Abbott Street work was submitted.
 - A copy of the bid documents needs to be submitted. This is to account for the different requirements for a Federal Grant as compared to a State Grant.
- There was a discussion on the planned office renovations. Keith stated that he would work with the office staff and Dan Weiksner as a Board contact.
- A motion to accept the Engineer's report was made by Dan Weiksner and seconded by George Krajnak. All voted in favor and the motion was approved.

Solicitor's Report

- Nothing to report.

Old Business

- Tommy asked about the status of the overdue Lansford Borough water bill. Discussion was held, and it was decided to have quarterly bills be sent including any late fees that start to accrue.
 - Discussion was held about the fact that Toby and an Authority worker were at the location with the Lansford Borough Council President when the water was turned back on. All personnel heard the flow of water and observed the water meter reading increasing. Water service was then again shut off and the meter was pulled.

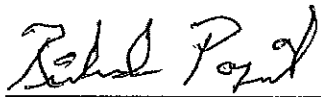
New Business

- Budget requests and inputs for 2026 were solicited.
 - Tommy stated that he felt wage increases should be in the neighborhood of the COLA.
 - Toby stated the Authority should consider the purchase of another utility truck.
 - Dan asked whether the Authority should develop a 3/5/10 year capital improvement plan. This could include items such as the purchase of a ½ million gallon tank for the Hauto mountain to be placed alongside the 1 million-gallon tank. This would be for redundancy and reliability for when the million gallon tank would need to be refurbished or repaired, etc.
 - Tommy thought the idea of a 3 year plan was a great idea and asked Toby to work on putting it together.
 - Dan thought the Board should have a Budget Committee that would consist of the Board Treasurer, one other Board member, Toby, and the Accountant. Tommy stated that he would be willing to be the second Board member. They will try to have a meeting in October in order to present the Budget for review at the November Board meeting.
- Mary Ann stated that she thinks the stipend for the Board members should be reduced. She suggested \$100 per month for the Chairman and \$75 a month for the other members.
 - Tommy stated that he recommended \$125 a month for the Chairman, \$100 a month for the Secretary and the Treasurer, and \$75 a month for the Vice Chairman and the Assistant Secretary/Treasurer. A motion was made by Mary Ann using Tommy's proposed numbers. Tommy seconded the motion. The motion failed on a 3 to 2 vote, with Richard, Dan, and George voting no and Mary Ann and Tommy voting yes.

Motion to adjourn.

Motion by Tommy Vadyak, seconded by George Krajnak. All voted in favor and the motion was approved.

Next meeting is October 22, 2025.



Chairman



Secretary