

The Six Hundred Seventy Third and Regular Meeting

August 27, 2025

The meeting was called to order and roll call was taken.

In attendance:

Richard Pogwist
Daniel Weiksner
George Krajnak
Mary Ann Flyzik - excused
Tommy Vadyak
Tobias Krajcirik
Keith Showalter
James Nanovic

The minutes from the July 2025 meeting were read. A motion to approve the minutes as read was made by Tommy Vadyak and seconded by Mary Ann Flyzik. All voted in favor and the motion was approved.

Motion to ratify action by the Chairman to approve monthly invoices of \$101,883.²⁵ was made by George Krajnak and seconded by Dan Weiksner. All voted in favor and the motion was approved.

Correspondence

- Only sales solicitation items from various vendors.

Motion to accept Correspondence was made by Dan Weiksner and seconded by George Krajnak. All voted in favor and the motion was approved.

Chairman's Report

Richard brought up the issue of office access and increasing security measures. He asked Keith to have SDE work on plans for changes to the front office area.

- Tommy raised the issue of possibly outfitting the field workers with body cameras to use when they are performing shutoffs or have to enter customers' homes. Toby will have Dave check into them.

Superintendent's Report

- Toby stated that the Sewer Authority is not requesting shutoffs this quarter due to billing issues. This may place an extra burden on Water Authority employees in December due to additional shutoffs. And based on weather, it may be even more of a workload.
- Toby asked the Boards thoughts on going cashless. Discussion was held. Tommy stated that he thought there is pending Legislation (either Federal or State) that would require taking cash for payments. More discussion will be held, including asking office staff their thoughts and concerns.
 - Additional discussion was held on various online or automatic payment options. They do currently exist. Almost all, if not all, require a small service fee.
- Toby asked the Solicitor about the possibility of sending a bill statement to tenants as well as property owners. This way the tenant will know when the bill is due. This is to try and reduce late payments and shutoffs. The Authority may consider implementing this, or similar, policies in an effort to reduce shutoffs.
- Toby stated that the required changes to the Emergency Response Plan were completed.
- Toby updated the Board that the Authority was working with a local plumbing contractor hired by St Luke's Miners to coordinate installing their new water meter.

Engineer's Report

- Keith stated the Federal grant application for the additional Abbott Street was submitted.
 - An updated work plan was requested, and was submitted.

- A copy of the bid documents needs to be updated and submitted. This is to account for the different requirements for a Federal Grant as compared to a State Grant.
- The Local Share Grant window opens on September 1, 2025 and grant requests are due by November 30, 2025. This is for a 100% grant for up to \$1 million. Keith recommended waiting until the Authority receives word on the Federal Grant before applying for additional projects; but the Authority should have projects in mind as a contingency. Two potential projects:
 - Haul road bypass line
 - Pump house renovation work.
- A motion to accept the Engineer's report was made by Dan Weiksner and seconded by George Krajnak. All voted in favor and the motion was approved.

Solicitor's Report

- The Solicitor sent a letter, requested at the June meeting, informing a customer that the Authority is not liable for the damage caused by a tree as it was not diseased. No response was received.

Old Business

- Tommy Vadyak asked for an update on the pension plan withdrawal. He was informed that the office staff was working on it with PMRS.
- Tommy also asked about the status of the overdue Lansford Borough water bill. Discussion was held, and it was decided to have the Solicitor send a letter stating that if not paid by the September 24, 2025 Board meeting, late fees will start to accrue.

New Business

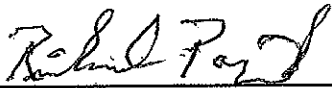
- A complaint was received concerning two items on West Abbott Street following the water main replacement project. One was that a motorcycle kickstand was sinking into the blacktop in the hot weather (natural

phenomenon). The other was that the sealing tar was getting on people's shoe soles (again expected in extremely hot weather). No actions required.

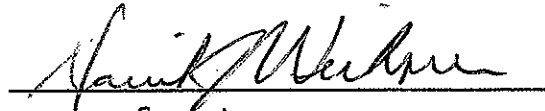
Motion to adjourn.

Motion by Tommy Vadyak, seconded by Dan Weiksner. All voted in favor and the motion was approved.

Next meeting is September 24, 2025.



Chairman



Secretary